UNITED ARAB EMIRATES
MINISTRY OF ENERGY & INFRASTRUCTURE

الإمارات العربية المتحدة
وزارة الطاقـــــة والبنيــــــة التحتيــة

User Manual

For Commercial Vessel Services

V 1.0
2021

1. Open MOEI website: https://www.moei.gov.ae
2. From the home page, go to "Services" tab, then choose "Infrastructure Services".
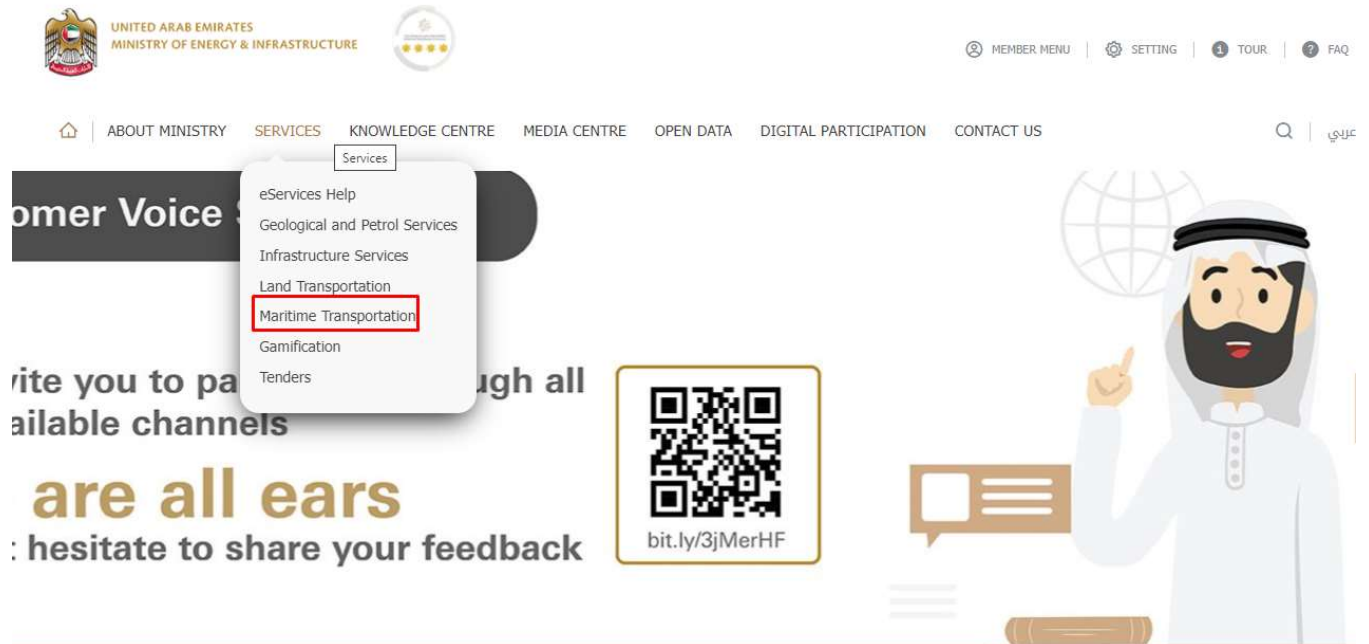
3. From Services Directory, choose the category "Maritime Transportation".
4. Then select the Sub category "Commercial Vessel Services" ,thin choice the service you need.

Geological and Petrol Services | **Infrastructure Services** | **Maritime Transport** | **Land Transport**

Pleasure Boat Services | Seamen Affairs Services | **Commercial Vessel Services** | PROs Services

Request to amend Navigation License data for national / foreign commercial ship

START | VIEW INFO

Request of deletion the registered mortgage on a national commercial vessel

START | VIEW INFO

Request for issuance of deletion certificate for national commercial ship

START | VIEW INFO

Request for replacement of lost / damaged deletion certificate for national commercial ship

START | VIEW INFO

Request replacement for a lost / damaged Navigation License for national / foreign commercial ship

START | VIEW INFO

Request to extend a provisional registration certificate for a national commercial ship

START | VIEW INFO

Request to amend data of the Continuous Synopsis Record for national commercial ship

START | VIEW INFO

Request for replacement of lost / damaged of the Continuous Synopsis Record for national commercial ship

START | VIEW INFO

Request for issue / extension of exemption certificate for national commercial ship

START | VIEW INFO

5. you can view the service Info or start the service immediately by clicking on Start Button
6. Then it will redirect you to the Login page, you can login by email registered and password or using UAE PASS.
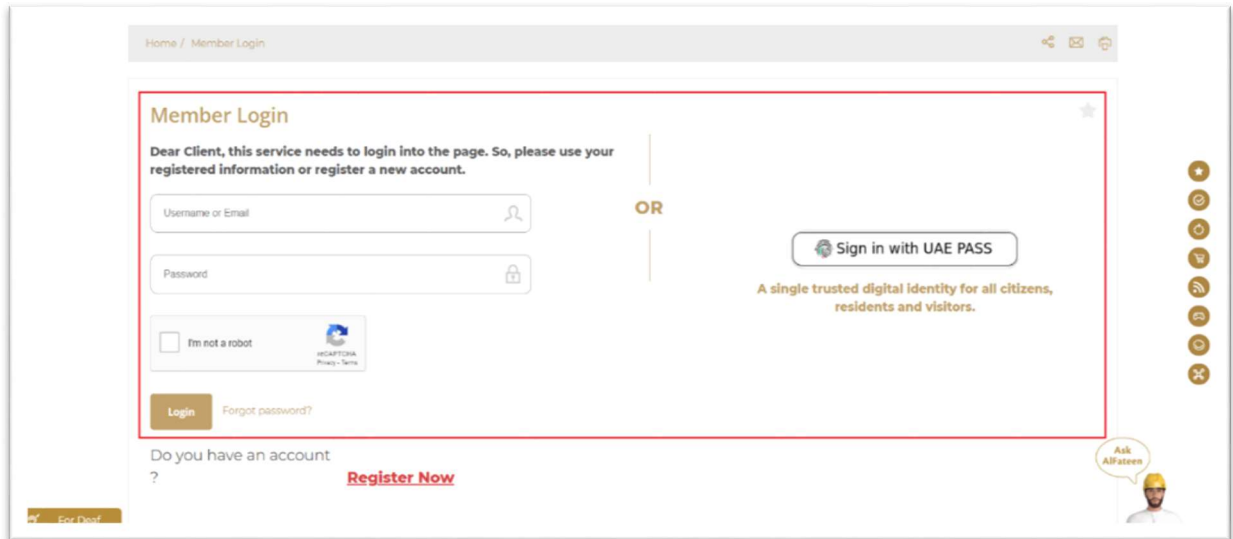
7. Fill the applicantion Information.

NAVIGATION CERTIFICATE FOR FOREIGN COMMERCIAL SHIP-NEW

Step 2 of 2:

Fill all the required feilds (*) then submit and finish the application:

Steps:	⌄

Required Documents to complete this application:	⌄

VESSEL DETAILS	⌄

Registration Centre

--Please Select-- ⌄   *Your Application will be Processed in the Selected Registration Centre*

Vessel Name Arabic   Vessel Name English

Vessel Type

--Please Select-- ⌄ *

Official No   Official No Arabic

Radio Call Sign   Frequency

Equipment Model   Equipment Manufacturer

Equipment Sr. No   Nationality

--Please Select-- ⌄ *

Gross Tonnage   Net Tonnage

Length over all   Building Date

Built Year   Builder Name

Built Place - English   Manufacturer

--Please Select-- ⌄

Owner Name   Owner Name Arabic

Owner Address   IMO No.

Port Name - in English   Port Name - in Arabic

Name of the Project

[Save] [Clear]

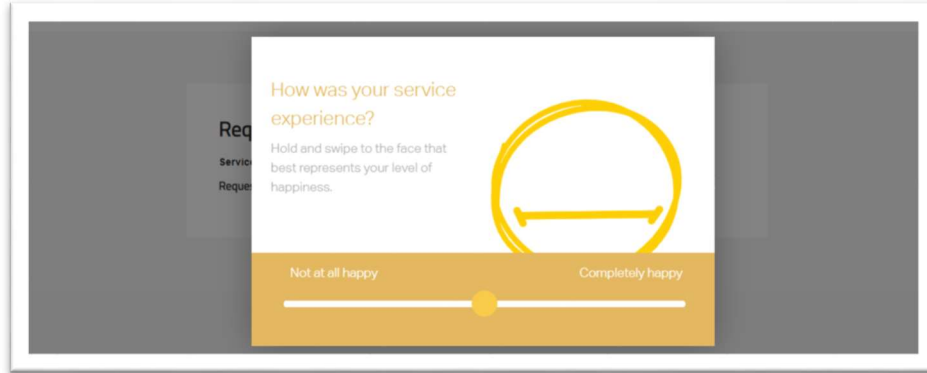| OPERATOR DETAILS	⌄
SAFETY DETAILS	⌄
RELATED SERVICES*	⌄
GCC Code Certificate Check List	⌄
UPLOAD ATTACHMENTS*	⌄
SUBMIT & FINISH *	⌄

8. Upload the needed documents.

9. Submit the request by click on "Submit".
10. Fill the satisfaction survey about the eService, when the following pop-up shows up:

11. When the request is approved by the ministry, then an email notification will be sent automatically to the customer in order to pay the fees through the electronic service

12. Also, you can find, view and download all your reports, certificates and receipts from the end user dashboard.